

BCCC Board Meeting

Date: August 9, 2016

Location: Online

In attendance: Jim Hannon, President
Julian Katz, Vice President
Susan Callaway, Secretary
Lori Wade, Treasurer
Peter Richardson, Member-at-Large

The meeting was called to order at 6:03 pm by President Jim Hannon. He welcomed new Board Member, Susan Callaway and wished Lori Wade a Happy Birthday. No other members were logged in to the meeting.

The minutes to the previous meeting were approved via email on 7/13/16.

Treasurer's Report

The Treasurer's Report from January through July was reviewed. It showed Revenue of \$20,932.96 and Expenditures of \$12,159.08, for a Net Operating Expense of \$8,773.88.

Sponsors and Grants

West Basin Water: Jim reported that the closeout of the WBW 2016 grant was submitted on 7/13/16. The club has applied for a 2016-2017 grant of \$6000 to be used for our Youth Bicycle Education Program.

Employer Donation Programs: Jim indicated that two club members will be donating money to the club via their employers' fund-matching programs. One member works for Phillips 66 and they will donate \$50/hour for time he spends as a volunteer. Another members works for Northrop and they will match the money he donates from his paycheck, so this combined donation will amount to \$520 this year.

Beach Cities Health District: A grant closeout report needs to be submitted to BCHD before we can apply for a new grant. Jim indicated that the remaining grant money will be used to pay club instructors for our Safe Cycling Classes, pay fees for our new LCIs, and purchase helmets and educational materials for our youth education program. This will close out our \$5000 grant and Jim will then submit the report which is due before September 1, 2016. BCCC will then apply for a new grant which will be used to purchase additional equipment for our Bike Corral.

Safety Town: Jim presented information on Safety Town which is a small-scale model of a city with streets, buildings, stop signs and stop lights used to teach children about pedestrian and bicycle safety. Jim showed slides of a Safety Town that is already being used in North Carolina. West Basin Water is interested in providing funds of up to \$11,000 for this project. Julian asked who was going to provide the land and manpower to build the model city. Jim said there were some possible sites, but the issue of who would build it has yet to be determined.

Adult Bicycling Education Program: Program Director Sam Gengo has scheduled the next classes on August 21 and 28.

Jim next talked about the Redondo Beach Diversion Program. This will allow cyclists who have been cited for violations to take a class instead of having the violation on their record. Jim will continue working with the city and the court system to implement this program. Jim is proposing that our LCIs be used to teach the class and Redondo Beach will pay them, using the money the cyclist pays for his ticketed offense.

Youth Bicycle Education Program: Jim Hannon and Steve Reichlin are working on expanding this program.

They would like to add more SCIs. O.M Travis, Carol Fern and Jack Bauer have just completed the LCI class and might be interested in this program also.

We are trying to generate interest from local schools and organizations in our program. Steve Reichlin and Catherine Graham prepared a letter which went out to all Redondo Beach schools, but unfortunately, it didn't produce any responses. Beach Cities Health District has offered to have their publicity department prepare a brochure about this program. This will then be sent to schools, scout troops and other children's organizations to generate interest in the program. American Martyrs will be having their annual Blessing of the Bikes and the club will participate once again.

New Policy to Pay Club Instructors: Peter, Jim, Sam and Lori have been working on a policy to pay our club cycling instructors. The proposed policy and process was presented and discussed. The section on how to submit payment was revised. Lori will find a sample of a contract that can be used by the instructors. Jim made a motion to approve this policy which was seconded, and then approved unanimously.

Ride Leader Program: Jim showed a slide with reports of 3 recent crash incidents. In all cases, the crashes were caused by unsafe road conditions. There were no serious injuries and no insurance claims were filed. Jim also announced that there was funding available to pay for two additional members to take the training to become LCIs.

SBBC and BCCC: Julian and Jim have proposed developing a stronger relationship between the two clubs. In order to determine if it makes sense for us, 2 people from our club (Pete Richardson and Trish) and 2 people from SBBC will get together to discuss a list of questions provided by Jim and Julian to see if this is something the club wants to be involved in. So far, SBBC has built relationships with 7 cities to generate a cycling masterplan to plan for sharrows, bike lanes, etc.

Jim presented a motion to donate \$500 to the SBBC's fundraiser, Bike on the Streets which will be held September 18th. It was seconded and approved unanimously.

Bicycle Angels, Inc: Jim gave a brief presentation on this organization which was founded by one of our members, Dave Gold. It loans bikes to people who want to raise money and ride in various charity events. Jim made a motion to donate \$250 to this group, Susan seconded the motion and it was unanimously approved.

Membership: Jim said that the membership database is still a work in progress, and he had nothing new to report.

Bike Corral Report: Jim said that the club needed to take a fresh look at the Bike Corral project. The bike corral has been a very positive experience for those who participated as well as good publicity for our club. Because of the amount of work involved in managing the corrals, he proposed that we make the Bike Corral Director a paid position. (In looking at other cities that had bike corrals available, he determined that they all had a paid director.) We take in @ \$5000/year in tip money which would be used to fund this position. He said the club would also like to get a new lightweight fencing system which could cost @ \$3000, and a trailer and miscellaneous items that would come to @ \$3000. Grant money could be used for these purchases as well as money generated from the sale of our existing equipment to a construction company.

The three Beach Cities now have policies in place that require groups who apply to put on an event to provide a bike corral. He anticipates more requests for our bike corral services, although some events just rent the equipment and people lock up their own bikes, relying on the honor system.

Jim showed a webpage that Randy Ross designed with possible options and pricing for the corrals. He also reviewed possible sources of volunteers: high school students who could possibly earn a scholarship, Best Buddies who could be paid as contractors, and volunteers who would be given a club T-shirt. Discussion followed on who might want to be the director and whether the club really wanted to get into the business of bike corrals. Susan suggested that we might initially want to start out by just renting the equipment, and have different price points depending on the size of the bike corral that was needed. It was decided that the Board would discuss this again at our next meeting. Jim will ask Randy to fine-tune the webpage.

Garment Status: Pete reported that our inventory of orange garments is slowly being reduced as is our inventory of the blue garments. Due to popular demand, the 10 year anniversary kit has been reordered as of Aug. 1. After the order closed, some people still wanted to order new kits, so Stage 1 allowed us to add them. The club has also ordered a few extra men's and women's jerseys and shorts to have in our inventory.

Tires for Sale: Jim reminded everyone of the Continental 4-Season Tires and 4000 S II tires that the club has for sale on their website at a reduced price. He noted that the 4-Season Tires have very good durability.

Club LAB Insurance Policy: Jim said as a result of the Kalamazoo bicycle tragedy, he thought it would be a good idea to remind members of what the club insurance policy covers. He presented a statement to post on our website. Discussion followed and a minor revision was made. It was moved and seconded to post the revised policy on the club website and Facebook page. The motion passed unanimously.

Community Outreach: Jim suggested that the Club appoint Bonny Nixon as our Community Outreach Director to promote the club and its activities. A motion was made, seconded and approved unanimously.

10 Year Anniversary Recap: Jim announced that the new anniversary kits have been very popular, and we had a good turnout for the July 9th ride and photo as well as the Anniversary Happy Hour and The Deck. The Beach Reporter included a large version of club picture in their paper, and we are still trying to get coverage in the Daily Breeze and Easy Reader.

Membership Report: The club membership grew from 750 to 788 in the last month, possibly due to the publicity mentioned above.

Board Round Table: Board members did not present any additional new business for discussion

Jim announced that the next board meeting would be online on September 13th. Susan said she would be out of the country so someone else would need to take minutes.

The meeting was adjourned at 7:51 pm.

**Beach Cities Cycling Club
Executive Session**

August 9, 1916

7:51 pm

The Board went into Executive Session so Jim could present information on a sponsor who has not yet paid his agreed upon amount for his sponsorship. Tri Lab has only paid \$250 of their required \$750. In addition, they agreed to donate \$100 to have their names on the Sharrow Books that were recently printed.

Jim has tried to contact the responsible person by phone and in person without success. He has now dropped off a sealed letter which an employee said he would give to ????? reminding him of the terms of his sponsorship agreement and that his payment is delinquent.

This meeting was adjourned at 7:53 pm.