

BCCC Board Meeting

Date: May 9, 2017

Location: Online

In attendance: Jim Hannon, President
Julian Katz, Vice President
Susan Callaway, Secretary
Lori Wade, Treasurer
Peter Richardson, Member -at-Large (arrived at 6:18)

The meeting was called to order at 6:08 pm by President Jim Hannon.

There were no member comments.

The minutes of the March 14, 2017 Board Meeting were approved via email on March 17, 2017.
The minutes of the March 28, 2017 Special Board Meeting were approved via email on March 30, 2017.

Treasurer's Report

Jim and Lori reviewed the information in the Treasurer's Report.

- The March activity report showed total revenue of \$1,530.53 and expenditures of \$563.75 for Net Revenue of \$966.78. The April activity report will be presented at the June meeting.
- The Vendor Summary report included payments for Signs, our GPS membership and a monthly payment to Wild Apricot for our website.
- Jim presented our updated 2017 budget of \$27,400 which includes expenses for the following: Administrative Expenses, Insurance, Adult Bicycling Education, Youth Bicycle Education and the Ride Leader Program. Lori brought up the possibility of charging more for the adult program since we provide food.

Bicycle Education Program

-Adult Bicycle Education:

We had classes on April 23 and 30th for about 10 students. Another class will be offered sometime in July.

-City of Hermosa Beach:

Jim said we are awaiting approval of our proposal. Julian reported that the project is moving along and should start soon.

-Redondo Beach Bicycle Diversion Program:

We have been waiting for our contact at the RBPd to return from his leave, which he has, but now another person has been put in charge of it. The next step is going to be a meeting in Huntington Beach with their Police Department which has had a similar program in place for many years.

-2017 Youth Bicycle Education Program: .

The club completed a Books and Bike Safe Cycling Event at the Manhattan Beach Library on April 29th. We have a program scheduled on May 13th at the 186th Street School in Gardena for which we already have enough volunteers.

We also have another program scheduled at Alta Vista School on May 26th. For this event, the police chief and several officers will be in attendance. The mayor and press have also been invited.

Due to the recent tragic death of a girl while riding her bike in Redondo Beach, more parents and schools are realizing the importance of cycling education. We have already been contacted by two more schools about our program.

We are also scheduled to present our program at Lincoln Elementary School sometime in June.

Sponsors and Grants

We added one new sponsor, Marina Bike Rental.

We are in the process of closing out our grants from West Basin Water District and Beach Cities Health District so we can apply for new grants. Jim and Lori will be working on these reports. Most of the grant money from BCHD was spent on new bike racks for our bike corral rental program.

We have received a total of \$21,580 from our sponsors, grants, miscellaneous reimbursements and donations.

Ride Leader Program

Mario did not provide a report but Jim indicated that he thought things were going pretty well, except that we need more ride leaders. Peter agreed, and said what we really need are Level 3 ride leaders. Jim mentioned that he heard everyone enjoyed their Velodrome experience that was made possible by Gerry Agnew's generosity.

The crash report included several incidents:

A new member, Cecilia, went down 3 times on her first ride with the club. Jim contacted her and she indicated she had only minor injuries and would be back to ride again.

Ron Pickering went down after another rider bumped into him while trying to avoid something in the road. He suffered a broken collarbone.

Trevor Turner injured his hand and went down while trying to brush broken glass from his back tire. Jim talked to him later and he said his hand was badly swollen.

Security email incident

Someone emailed Lori and made it look like Jim was requesting a check for \$12,000! She contacted Jim and they realized it was bogus.

SBBC & BCC Club

The possibility of a new relationship between SBBC and BCCClub is a work in progress, and there is nothing new to report at this time.

On-Line Storage Options

Jim reported that we need to look into options other than DropBox for on-line storage . He would like to give ride leaders access to DropBox but it is too expensive to add that many more people.

Membership/Website Upgrade Project

Jim thanked Peter for all his work on this project and indicated that it looks good and people like it. Peter said everything seems to be running smoothly, especially the membership renewals.

-Membership Database

In a couple of weeks, this will be turned over to Debbie Hannon. Peter suggested setting up a separate email account for this since the volume of email messages is quite high. Jim brought up the possibility of sending out emails to members who haven't renewed to see if they might be interested in re-joining the club.

-Additional Websites:

The Bike Corral Website and the Youth Education websites are complete. A website for Adult Education is being planned. This will clarify what the class involves.

A voting website is also being planned. Peter said that we will be able to generate our voting list from the Wild Apricot membership data, but we will need to use Survey Monkey for the ballot.

Bike Corral Report

Jim reported that we have a manager in place, David Hui. He has been contacting potential customers, and will be getting his first contract this week.

We have a mock-up for a fence-style bike rack if we want to add this type of rack.

We have purchased 12 Deco Bike Racks.

We have a website (which might need to be tweaked) and well as rental procedures, agreements and a waiver.

-Volunteer Resources

Jim mentioned that there is a college scholarship available to high school students who volunteer, thanks to Gerry Agnew. This has a May/June application period. Jim suggested that Peter's daughter might want to apply.

Jim would like to figure out how Best Buddies could be used as volunteers, perhaps as Independent Contractors who could be paid out of tip money.

BCHD, SBBC and BCCClub members who volunteer at our bike corrals will receive a new BCCC t-shirt as their payment.

Our legacy events in Hermosa Beach, Redondo Beach and Manhattan Beach will still be free this year.

2017 Garments

Peter reported that the new indigo club t-shirts are ready for distribution to volunteers and sponsors.

The ladies version is more fitted and has a V-neck.

The new kits are scheduled to arrive May 22nd or 23rd and will be mailed out shortly thereafter.

Peter also reported the club store has an inventory of garments from previous orders.

2017 Paying SCI Instructors

Jim reported that the new SCI policy was released on 3/18/17.

Jim said we need to update the LCI instructor pay policy. He has talked to Sam and Jack about the need to manage the number of people acting as instructors. And, as mentioned in the budget report, we have budgeted for refreshments during class, because the classes often run through lunch.

2017 Election Process

-There are 3 open positions this year: VP, Treasurer and Member at Large. Jim said so far 2 people have applied to run for these positions.

-Sondra Segall, who has been on the Oversight Committee the past two years, has volunteered again. We still need 2 more people. Jim will contact Steve Reichlin to see if he is interested. Peter will give Sondra temporary access to the website so she can check the membership database to confirm that the candidates are members in good standing.

Membership Report

Membership was 850 and is now 862. We have 412 active members, although Peter said this number includes some whose renewals are overdue. We have 134 female members.

Board Meetings

Our next board meeting will be June 13th.

The annual meeting will be July 19th from 6:30-8:00 pm. This is a later date than usual, but it was the only time the Redondo Room at BCHD was available.

At the next board meeting, we will prepare for the annual meeting. Among the things to be considered is the relationship between BCCC and SBBC.

Board Round Table

Susan, Peter and Lori had no other items to discuss. (Julian had already left the meeting at 6:58 to attend a city council meeting in Gardena to tell them about our youth cycling class this Saturday at the 186th Street School.)

Jim adjourned the meeting at 7:04 pm