

## **BCCC Board Meeting**

Date: August 8, 2017

Location: Online

In attendance: Jim Hannon, President  
Julian Katz, Vice President  
Susan Callaway, Secretary  
Donna Martinez, Treasurer  
Peter Richardson, Member -at-Large  
Jack Bauer, Diversion Project

The meeting was called to order at 6:02 pm by President Jim Hannon.

There were no member comments.

The minutes of the Annual Meeting on July 19, 2017 were approved by email on July 21. Peter asked Jim to put a copy of the minutes in Dropbox so he could post them on our website.

### **Treasurer's Report**

Donna is working with Lori and Jim to get set up on the club's accounts. She already has access to our bank account, QuickBooks and Dropbox account, but still needs access to our Paypal account. She is familiarizing herself with our version of QuickBooks account which is a special one for non-profits. Because of this transition period, the Vendor Report, Activity Report and PayPal Report will not be available until our next Board Meeting.

Jim presented a revised version of our 2017 Annual Budget. He will be working with Donna to get the appropriate budget categories into future reports.

Union Bank has suggested we transition from PayPal to their app. They will be looking into this.

Jim would also like to improve our Grant Closeout process in the future.

Jim suggested that when our Wild Apricot subscription comes up for renewal that we get an annual subscription which would give us a 10% discount .

### **2017 Bicycle Education Projects**

Jim stated that a Master Schedule for our Bicycling Education Projects is available in Dropbox.

#### *-Adult Bicycle Education:*

Jim said we are working on revisions to our Adult Education Website. Jack is reviewing what is currently posted on the website, and is looking into how to provide online sign-up for our classes.

#### *-2017 Youth Bicycle Education Program*

Jim said we are also working on the website for our Youth Bicycle Education Project. Currently, the only thing posted on it is a flyer created by BCHD. He feels the website should make it easier for schools to find information about our program. The website should include the following:

- \*A detailed description of what the program includes
- \*A link so schools can sign up for the program
- \*A link so people could make donations to the program

Jim is working on a presentation for a School Board in Hawthorne that is interested in our program and perhaps this can then be used to revise and update our website.

*-City of Hermosa Beach:*

Phase 2 of the bike safety classes (on the bike training) is supposed to be held in August but there has been no response from the city to date. At Jim's request, Julian will check with our contact on this project so we can get it scheduled.

### **Sponsors and Grants**

Jim presented a status report on our sponsors, grants and donations which total \$38,880.01. A copy of the report is in Dropbox.

Our largest grants are from West Basin Water District and Beach Cities Health District. This money will be used for either our Youth Bike Education program or our new Diversion Program.

### **Ride Leader Program**

There were no crashes reported.

Jim, Susan and Peter have been working on a new document to clarify our insurance coverage for Ride Leaders and Members. The most recent document is in Dropbox for your review.

### **Bike Corral Status**

Our bike corrals, managed by David Hui, have been successful. Jim will update this report and put it in Dropbox.

### **SBBC & BCC Club Relationship**

Jim suggested that we create a team to provide information on this proposed merger, such as:

1. What would the new organization would look like?
2. Would it be a 501C 7 or 501C 3?
3. How much would the dues be and how would they be allocated? (We need to ensure full accountability.)
4. What are the Pros and Cons of the merger? This information would be used to educate club members and would go on the ballot.

Peter agreed to be on the team. Board members can ask other club members to participate.

Jim anticipates a 6-12 month transition period if the merger is approved.

Jim also brought up the possibility of a joint fundraiser with SBBC. The funds raised would be used for both advocacy and education, as well as donations of bikes and helmets to underprivileged students. After discussion, we decided this would be held in March or April. Jim made a motion that we take part in the fundraiser and Julian seconded it. The motion passed unanimously.

Julian suggested that the Board Members might want to attend the upcoming Bike Coalition meeting which is this Thursday. Jim will send everyone the link for this online meeting.

### **Diversion Program**

This program was approved by Commissioner Fox of Division 3 on 8/2/17. His division/court only hears bicycle citations. It covers the Beach Cities as well as Torrance, Gardena and several other cities. (El Segundo and Hawthorne are not in this court's jurisdiction.)

We have also been working with the sheriff's department to include some other cities.

Our Diversion Program was presented as a joint effort of BCCC and SBBC, but Jim thinks it would be better to set up the program under SBBC.

Commissioner Fox is offering to waive both ticket costs and court costs for those completing the Diversion Program. There would also be no DMV points recorded.

The Diversion Class will probably last 3-4 hours. It will cover what bicyclists need to do to comply with the laws. Jack is preparing a draft of the proposed presentation and it will be in Dropbox in a couple of weeks. Members of the RBPB want to audit the class.

Julian pointed out that this is a good way to gain recognition in the community. It should help our advocacy for bikeways. Better behaved bicyclists should lead to more acceptance!

### **2017 Garments Garment Status**

Peter reported that our inventory contains both old and new garments, but not all sizes are available.

Peter said that his new kit has arrived, and he now realizes that he is not a garment designer. He also is not happy with the fit of the garment, so he does not recommend the company he used.

Jim and Peter recommend we work with Joe Yule for the new kit design as he has designed other kits for us. He usually charges \$800 but has offered us a rate of \$500. Joe works with a company in Switzerland but they won't accept payment from individuals, and the club would have to collect the money and then consolidate the order. Peter suggested that we go with Voler for our manufacturer, a local company we have used in the past. They are more flexible regarding orders. Although they do have certain minimum requirements, "like" items can be combined to reach the requirement (such as shorts and bibs or short-sleeve, long-sleeve and sleeveless jerseys).

Jim made a motion that we pay Joe to design the kit but add something to the price of each garment to cover that cost. Peter seconded the motion. Donna stated that our reserve is pretty high for a nonprofit and perhaps we should use some of it for the design. Jim said we have a lot of upcoming expenses that will be using our reserve funds. The motion then passed unanimously.

Susan suggested that we talk to Peggy about ideas for the new kit as she has some experience in designing athletic wear, and is interested in working on a new look for our kits. Jim will talk to her tomorrow if she comes out for the Wednesday Hilly Ride.

### **2017 Pay Instructor Policy**

Jim reported that there has been another update to the SCI payment policy. Updates to the LCI payment policy are to be determined.

### **Sales of Tubes and Tires**

Jim feels that the club doesn't need to be in the business of selling tubes and tires. Many members order them online anyway. He has talked to the owner of Safety Cycle to see if they will consider giving us a good price, and then we will recommend that our members purchase tires from Safety Cycle . Safety Cycle will do an inventory of the tires they have stocked/ sold to BCCC members. Jim made a motion that once our current inventory has been sold, we let Safety Cycle take over. Susan seconded the motion and it passed unanimously.

#### **LACBC, SBBC, BCCClub Joint Ride**

Jim reported that the Sunday Funday Ride on August 6 was a big success, in spite of all the flat tires! Around 30 of our members and about 60 members of the other organizations participated.

#### **Membership Report**

We are now at member # 888.

#### **Board Meeting**

Jim proposed that our next Board Meeting be on Tuesday, Sept 12<sup>th</sup>, but since Susan and Donna will both be out of town, the meeting will be scheduled for October. Jim will notify Board Members of the new date.

#### **Board Round Table**

Peter brought up an issue regarding the Water District members who belong to the club. Because they don't pay dues, they have not logged onto our Wild Apricot system and signed the waiver. He has tried sending them emails but they are not responding. Jim will get in touch with Carol Kwan regarding this.

No Executive Board meeting was needed.

Susan moved the meeting be adjourned. Peter seconded the motion. It was approved.  
The meeting adjourned at 7:20.