

BCCC Board Meeting

Date: January 16, 2018

Location: Online

In attendance: Jim Hannon, President
Susan Callaway, Secretary
Donna Martinez, Treasurer
Peter Richardson, Member at Large

Mike Mosig, Member

The meeting was called to order at 6:04 pm by President Jim Hannon.

Mike Mosig, a club member and member of Leadership Redondo Class of 2017, spoke about their project to provide lighting for the bike path in North Redondo Beach and asked for the club's support. He is sending us a PowerPoint presentation of the project for our review and consideration.

The minutes of the Board Meeting on November 14, 2017 were approved via email on November 16, 2017. Peter will make sure that a copy of the minutes is available on the club's website.

Treasurer's Report

Jim and Donna have been reviewing and revising the invoice, payment and budget system to improve the accounting process. As explained at our last Board Meeting, the club's Dropbox will now have folders that match the line items in our budget so we can monitor our performance vis a vis the year's budget.

Donna is finalizing her reports. When they are complete, she will put them in Dropbox for the Board's review and comments. The report will be discussed at our next Board Meeting.

2018 Budget Process:

Jim contacted the Directors to collect their input on the budget, and received very little feedback, so we can move forward with the budget that was proposed in November.

Donna said we should no longer advance money but instead require members to provide receipts for reimbursement. Also, she reminded the Board that club funds cannot be spent on alcohol.

Jim presented and reviewed the proposed budget for 2018 which is broken down into 9 categories. Jim indicated that certain items on the proposed budget will be covered by grants, donations, sponsorships and membership fees.

He said that we need to renew our insurance by Feb. 1st. Jim took part in an online meeting today with our insurance provider and will put that information in Dropbox. (Also, Board Members can log in to the meeting on Jan. 17.) He mentioned that what constitutes a club ride was discussed and felt Board Members should review that information.

Jim noted that the line item on Membership was missing from the budget and he would send the board an updated version of the budget after the meeting.

Peter asked for more details on the various items included in Administrative Expenses (Item 1) and Independent Contractors (Item 7) as well as a breakdown of what we spent on various budget items in 2017. Jim said the 2017 information isn't available in these categories because the accounting system was set up differently last year. The 2018 accounting structure will provide us with this information.

Donna made a motion to approve the budget and Susan seconded it. The budget was approved.

Bicycle Education Projects

-Adult Bicycle Education Program

As mentioned at the last Board Meeting, part of our Adult Education Program 101 will be incorporated into the Diversion Program's 3 hour Safe Bicycling Class. The Club can also provide additional education modules such as bike skills training, basic maintenance and on the road repairs.

-Diversion Program

The Bicycling Safety Presentation for this program is being reviewed and finalized.

The Diversion Program was rolled out in January in Redondo Beach. This weekend 22 tickets were issued to cyclists. Jim talked to the police department and they indicated that they only gave tickets to cyclists who "blew through" stop signs. They also said they had a mostly positive response when the option of taking a safe cycling class was mentioned.

Discussion followed as to how many classes would be offered each month and whether would we have the personnel to handle those classes. Jim mentioned that is why we are rolling out the program slowly. The program will be managed by SBBC and our LCIs will be used as instructors for the classes.

-Youth Bicycle Education Program

We already have two classes scheduled for 2018: Beryl Elementary on January 22nd and Madison Elementary on March 23rd.

Hawthorne, El Segundo, Manhattan Beach and Hermosa Beach School Districts as well as a school in L.A. are interested in our program.

Sponsors and Grants

Jim reported that two sponsors have said they will not be renewing, while the others have indicated they plan on renewing.

Jim also indicated we hope to get grant money from the same sources that supported us last year as well as miscellaneous donations.

Ride Leader Program Status

We will be offering CPR/First Aid, AED and Rider Down training program in January. Our club is unique in offering this training and we should publicize it.

We still need to work on a new policy to clarify Club vs non-Club rides as it pertains to our Liability Insurance.

Bike Corral Status

Except for a few legacy events, this will be a rental only program.

SBBC and BCC Club Merger Team

Jim had proposed holding an "all-hands" meeting in January to collect input from our membership before moving forward on this issue.

Peter, who is on the joint committee, said that a pro-con document had been prepared. He felt it was too long and asked for a more succinct version, but has not seen it yet. Jim will check on it, but the meeting will be put on hold until March.

Joint Fundraiser:

There is no new information on this event which will probably be in May. Jim will check with Bonnie Nixon, our club rep for this event.

2017 Garment Status

Peter reported that we have a random assortment of our older garments, mostly in larger sizes. There are occasional sales, most recently for arm warmers and leg warmers. The club sox were a big hit and only a few pairs are left.

Peter is having difficulty getting in touch with the representative from Suez and Carol Kwan from West Basin Water District regarding the color/design of a new Best Buddies garment for the B4 team. Jim will work on it.

Jim suggested keeping the same design for our annual T-shirt but possibly changing the color. We will need to update the sponsors.

Jim thanked Peter for all his hard work on these projects.

2017 Pay Instructor Policies

We still need to update our SCI and LCI payment policies, and they need to be clearly separated.

Board Meeting

We discussed the date of our next Board Meeting. Peter moved that we have it on February 13th, Donna seconded the motion and it was passed.

Membership Report

Jim estimates that we added 122 members in 2017. He thinks we will reach member # 1000 in May and suggested that we should do something to mark the occasion...perhaps another group picture. Peter said that based on monthly figures, it's more likely we'll reach that number in July.

Board Round Table

Peter mentioned that we had a refund from Voler because of the large numbers of garments purchased. He used some of it to buy caps, and will give the rest of it (\$649) to Jim to deposit into the club's bank account. A motion was made, seconded and passed that we give caps to those who take the CPR/First Aid, AED and Rider Down training in January, ordering more caps if necessary.

The Board then went into Executive Session.

The meeting adjourned at 7:53 pm.