

BCCC Board Meeting

Date: May 14, 2019

Location: Online

In attendance: Jim Hannon, President
Gary Parsons, Vice-President
Susan Callaway, Secretary
Donna Martinez, Treasurer
Peter Richardson, Member at Large
Shadan Ardalan, Member
Greg Ness, Member

The meeting was called to order at 6:03 pm by President Jim Hannon.

The minutes from the Board Meeting on April 16, 2019 were approved unanimously via email on April 29, 2019.

Comments:

Shadan asked about follow-up to the bike corral at Beach Fest. The club has already given the organizers feedback.

Treasurer's Report

Donna presented financial information as of May 14th, which included a donation for our Youth Education Program from Hermosa Beach Kiwanis and a partial share of the money raised by the Bike the Beach Fundraiser.

Reports from Directors

Ride Leader

Peter said that there had been some minor accidents on the Bun Ride reported via email, but the information has not yet been added to the report form.

He also said that he had set up a section for Ride Leaders on Wild Apricot that will contain information and documents such as forms and reports.

Adult Education

Although members can take the Traffic School classes for free, it's not clear how to sign up for free on the website. Peter mentioned that there are other issues with management of the program.

Jim stated that the Diversion Program will soon become an official program rather than a pilot program.

Youth Education

Susan reported that there are 3 more events scheduled for June. She also mentioned the support we've been given by the Hermosa Kiwanis Club: A generous donation as well as 10 volunteers that have signed up to work the bike event at Hermosa Valley School.

Old Business

- *Liability concerns for Youth Education Program and trailer insurance:*
Susan reported that she and Steve are still working on obtaining the all the information we need.
- *Guidelines for riders 12 and under:*
After discussion on how this would be enforced, Peter agreed to get input from others and work with them to reword the document. It will then be sent out for final comments/approval.
- *Questions for insurance company:*
Gary has compiled a FAQ document which has been approved by the insurance company. It can be found in the Cloud and on the Ride Leader web page.

New Business

- *Results of Bike the Beach Fundraiser:*
The total amount raised is not yet available. Jim estimated that 60-75 people participated in the event.
- *Board Meeting location and time:*
Following discussion on whether to hold meetings in person or online, a motion was made to hold them in person unless a meeting room is not available.
The motion was seconded and approved, 4-1.
Gary has obtained a room at BCHD for June 4th, and stated that rooms can now be booked through an online system. Jim will check to see if BCHD still has a reservation for our annual meeting in July.
A motion to start future Board meetings at 7 pm was made, seconded and approved by a vote of 4-1.
- *Sponsor Package Options:*
Peter said that it is not always possible to follow the existing guidelines for logo sizes & colors, especially on t-shirts. He will revise and update the package options and send it out for comments/approval.
- *Ride Leader Document:*
Proposed requirements were discussed as well as possible additions to the document (such as taking CPR/First Aid, a mentoring system, and an auditing process). Peter and Gary will make revisions and send out the document for comments and review.
- *BCHD Youth Education Proposal:*
Susan reported that the document has been revised based on our meeting last week involving Donna, Peter, Susan and Steve. The revised version has been sent out to all Board Members and Steve.
A meeting has been scheduled with BCHD for May 28th to discuss our proposed changes.
- *Beach Fest Bike Corral:*
Jim reported that the corral was such a big success that we didn't have enough room! We parked about 1460 bikes, and people tipped more generously than at our other bike corrals.
Feedback and information for future events has already been sent to the organizers.
David Hui is looking for someone to share his duties as Bike Corral Manager.

Announcements

- Hermosa Beach will be dedicating the Julian Katz Memorial Bikeway on June 6th at 5:00 pm. BCCC'ers will be encouraged to attend this event honoring one of our very special club members.
- We will need volunteers for our Bike Corral at Fiesta Hermosa on Memorial Day weekend.

Round Table

- Peter said a shipment of t-shirts will arrive soon. He will give them to Nancy to distribute to our sponsors.
- Donna had concerns about losing back-up support for accounting entries in Quickbooks. Jim said QB software has been upgraded. Donna discovered QB is backed up automatically. It appears it cannot be completed individually by QB clients. Also, due to work demands, she would be willing to step down if someone else would like to take over as Treasurer.
- Jim reminded people that they needed to submit their intention to run for office. We also need someone for the Voting Oversight Committee. Nobody has volunteered, so Peter will see if Mario could help out.
- Susan will be adding another section to the meeting agenda called Action Items and it will indicate the person responsible for that particular Action Item (which has been carried over from a previous meeting). She reminded Board Members that they need to send her any additional agenda items by the deadline mentioned when the proposed agenda is sent out.

The next Board Meeting will be on June 4th at 7:00 pm at the Beach Cities Health District.

The meeting adjourned at 7:52 pm.