

Minutes BCCC Board Meeting

Date: October 21, 2021 On line via ZOOM

In attendance: Gary Parsons, President
Mario Obejas, Vice-President
Susan Callaway, Secretary
Leila Grantz, Treasurer
Steve Reichlin, Youth Education Coordinator
Members: Laura Lohnes, Peter Richardson

After roll call and establishment of a quorum, the meeting was called to order by President Gary Parsons at 7:06 pm.

The minutes of the September 16, 2021 Board Meeting were sent out by email. No changes or corrections were made at the meeting; they were approved.

Attendee comments

None

Treasurer's Report

Leila reviewed the financial reports she sent to the Board. We currently have \$79,910.21 in our bank account. Our income this month was from dues and a bike corral donation. We are at 75% of our budgeted revenue and 25% of our budgeted expenses.

Membership

There are currently 329 members. This past month 21 members renewed, we added 12 new members and 4 people let their memberships lapse. It was confirmed that new members who sign up are notified of our covid-19 guidelines.

Insurance Claims/Member Biking Accidents

There was one accident this past month.

Youth Education Program

Steve reported that the School Board for Hermosa Beach School District has approved the agreement we submitted. Redondo Beach School District requested one minor change to the agreement; it will then be put on the agenda for Board approval at their November Meeting. Both districts want classes to start in January. This means that Steve will need to begin working in November, contacting principals so he obtains the information he needs to schedule classes. Susan and Leila are gathering the information needed to become an employer, based on what Paychex requires, what the CA Employment Development Department requires (possibly Social Security numbers and Driver's License numbers of corporate officers), and on the guidelines provided by the employment lawyer. We need to determine whether employee information/forms, in particular I-9s, should be kept in the cloud or in a physical location.

Action Items

None

Unfinished Business

1. Status of RBPD direct hire inquiry:
Per Mario, this is no longer an option. RBPD does not have the funds for this.
2. Applicant for Member at Large position:
Laura Lohnes applied for this position.
Gary made a motion: Appoint Laura Lohnes for the remaining term of the Member at Large position
Mario seconded the motion; it passed unanimously.
3. Nonprofit Lawyer to advise on issues related to nonprofit expenditure and governance:
Mario has contacted Seton Law; their fee is \$450 per hour. The lawyer has requested copies of our founding documents: Articles of Incorporation, ByLaws and Form 1023.
We will prepare a document containing our questions prior to our meeting with him.
4. Availability and cost of extra D & O insurance and General Liability Insurance:

Gary stated that we cannot obtain a higher amount above the current \$2,000,000 of D & O insurance, but we could increase our General Liability Insurance at a cost of \$1,500/\$1,000,000 of additional General Liability insurance. The policy limit (i.e., \$1,000,000) is divided among all the parties being sued.

5. Status of SBBC's requests for AB5 exemption:
Mario has no updated information on this request.
6. Potential new sponsor: Sunday insurance
Gary said they are awaiting approval to become a sponsor from their corporate office.

New Business

1. Options for trailer
Susan will contact BCHD to see if they have any interest in the trailer since they provided the grant money to purchase it. Next, we can see if SBBC is interested. If not, we can then ask the nonprofit lawyer for suggestions.
2. Open the Voler store:
Peter explained the process of ordering and what to do if design changes were required based on current sponsors. Laura Lohnes agreed to take on this project.
3. Scheduling December holiday party
After discussion, it was decided that we will ask Kristen McDonald to schedule an outdoor event (with heaters), preferably on a Sunday afternoon or a week night. Members would have to be vaccinated to attend.

Announcements/News

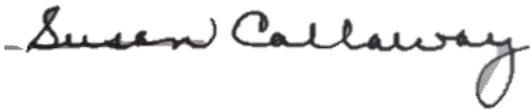
- Mario announced the Tuesday Explorer ride has been well attended.
- Peter said there was a problem with Wild Apricot's membership function and some people were not required to check the waiver box when they renewed their membership. They will be sent a notification to do so.
- Susan asked if BCCC needs a business license because we rented bike corral equipment recently, and will likely do so again. Laura will check with Redondo Beach and Hermosa Beach to find out if it's required.

Board Round Table

- Susan asked if anyone had responded to Randy Ross' question about our vaccine policy. Gary will contact him.
- Mario said there was talk that earlier this year members were unwilling to help an unvaccinated member who fell; he said this was not true.

Next Board Meeting: Tuesday, November 16th at 7 pm via ZOOM

The meeting was adjourned at 8:16 pm.



Susan Callaway, Secretary