

Minutes BCCC Regular Board Meeting

Date: November 1, 2022 Online via Zoom

In Attendance: Mario Obejas, President
John Hadley, Treasurer
Krissy Lim, Secretary
Laura Lohnes, Member-at-Large
Members: Gary Parsons, Pete Richardson

After roll call and establishment of quorum, the meeting was called to order by President, Mario Obejas at 7:05pm. Meeting minutes from September 1, 2022 Board Meeting were approved 4-0.

Attendee Comments

No comments

Standing Reports

John reviewed the treasurer's reports and current financial position. Financials provide as of September 30, 2022. General bank account balance is \$56,614.71 and Youth Education Restricted fund is \$9,9020. \$4,500 was paid from the general funds to Safe Moves for the three bike rodeos completed in October 2022.

Unfinished Business

1. Status of Vice President position – Gary Parsons has volunteered to engage as Vice President. Mario made a motion to nominate Gary Parsons as Vice President of BCCC, Laura second it. Motion was approved 4-0.
2. Bank Signature Change Update – The Union Bank checking account signature change has been completed to Mario Obejas, John Hadley and Laura Lohnes as authorized signees.

Action Items

New Business

1. Status of Scheduled/Completed Youth Education Programs – Mario and Gary were in attendance at Hermosa Beach bike rodeo on October 10th. Jason Johnson, wrote a very positive email to Mario regarding the bike rodeo event. Watched short video of bike rodeo event. Gary and Mario expanded on October 10th event.
2. Update on MOU (Memorandum of Understanding) for Redondo Beach and Manhattan Beach School Districts agreement with Safe Moves – same MOU previously approved by the Board for Hermosa Beach
 - a. Manhattan Beach and Redondo Beach requested additional statements to specify the following:
 - i. Item 1, paragraph 2 – “In order to support in-person learning and mitigate the spread of Covid-19 the Contractor will comply with all requirements set forth by the State of California Health and Human Services Agency, California Department of Public Health and the California Department of Education.”

- ii. Item 1, paragraph 3 - "The Contractor will comply with all Manhattan Beach (Redondo Beach) Unified School District regulations and state and federal laws associated with protecting the safety of children and provide a Certificate of Clearance/Live Scan and a Tuberculin (TB) Risk Assessment.
 - b. Update MOU on Scope of Work paragraph – to specify the number of bike rodeos
 - i. Manhattan Beach – Mario made a motion to update the MOU "TBD" replacing it with "up to five events", Gary seconded it. Motion passed 5-0.
 - ii. Redondo Beach – Mario made a motion to update the MOU "TBD" replacing it with "up to eight events", Gary seconded it. Motion passed 5-0.
- 3. SafeMoves Youth Education class payments -
 - a. Three classes have been completed – Oct 3rd, 4th, 10th (as of Oct 26th) (3*\$1500 = \$4500) Mario made motion to approve payment to SafeMoves of \$4500 for the three completed classes in Hermosa Beach, Gary seconded it. Motion passed 5-0. Laura made a motion to move \$4500 from the restricted funds reserved for youth bike education to the general funds as a qualified expenditure has been made, Mario seconded it. Motion passed 5-0.
 - b. To avoid payment delays for future events, pre-approve payments for 13 additional classes (13*1500 = 19,500). Mario made a motion to approve up to \$12,000 to SafeMoves to conduct 8 YEP events in Redondo Beach payable from the restricted YEP fund as well as the general fund, John seconded it. Motion passed 5-0. Mario made a motion to approve up to \$7500 to conduct up to 5 YEP events in Manhattan Beach School District payable from the general fund, John seconded it. Motion passed 5-0.
- 4. Booklet Distribution to LBS – distributed to Sprockets, Safety Cycle; they are eager to distribute to their customers.
- 5. Supplemental Program Funding Pursuits – Redondo Beach Educational Foundational has decided to fully fund a new eBike class with newly allocated funds with the hopes to extend this to Manhattan and Hermosa Beach School Districts. Working on getting positive communication from bike rodeos for grants and obtaining other interests for other funding. Gary expanded on other potential funding sources.
- 6. Future Board Meeting – another meeting should be scheduled prior to end of the year to review and approve preliminary budget for 2023. Laura raised an issue regarding approval for each payment to the service providers to pay in a timely manner. Item to be discussed during next Board meeting.

Action Items

Mario will confirm with Jason Johnson to quote his positive feedback on the BCCC webpage.

Additional Board Comments

Announcements/News

Closing Statements

Next Board Meeting is scheduled for: December 8, 2022 at 7pm via Zoom

The meeting was adjourned at 7:57pm.

Krissy Lim
Krissy Lim, Secretary